



**International Organization for Cooperation in Evaluation
EvalPartners Global Initiative
Terms of Reference for Development of e-learning Module on DRG Evaluation**

Calling applications from qualified consultants for this assignment until 6th June 2019.

EvalPartners, formed by the International Organization for Cooperation in Evaluation (IOCE) and the UN, is an innovative partnership whose members are Civil Society Organizations (CSOs) and Voluntary Organizations for Professional Evaluation (VOPEs). Together, these partners strive to influence policymakers, public opinion, and other key stakeholders into recognizing the need on effective evaluation as necessary to any important decision. EvalPartners has credibly demonstrated its capacity to bring together organizations from across the globe in order to enhance evaluation capabilities of VOPEs and individual members. Since 2013, EvalPartners and its partners have been working to promote and develop evaluation as a mainstream tool to be used by policymakers and decision-makers everywhere.

- It created and launched e-learning resources on its website, easily accessible to anyone wanting to learn evaluation skills.
- EvalPartners has also launched an online toolkit, with curated descriptions, tools, advice, examples, software and toolboxes developed by VOPEs and other organizations working to support non-profit organizations.
- EvalPartners' Peer-to-Peer (P2P) grant mechanism is an effective method in fostering South/South and triangular cooperation by encouraging two or more VOPEs to form partnerships to share advice and lessons learned when it comes to evaluation practices.
- Networks have also been launched in order to strengthen evaluation practices for certain specific issues, such as integrating evaluation methods when measuring Sustainable Development Goals (SDGs), gender-responsive evaluation, and promoting young evaluators to become future leaders in the field.

EvalPartners wants to continue and expand its work further, in order to reach a point where evaluation is no longer perceived as a second thought, but rather a vital step which needs to be taken when considering decisions that affect civil society, regional environments, and international policies. EvalPartners, with support from its members and partners, will continue its journey to ensure evaluation will develop and grow into an innovative and inescapable field.

The Project:

On behalf of EvalPartners, the International Organization for Cooperation in Evaluation (IOCE) was awarded a Cooperative Agreement to support *Strengthening the Role of VOPEs in*

Democratizing Learning and Evaluation: Democracy, Human Rights and Labor as a Showcase by the U.S. Department of State - Bureau of Democracy, Human Rights and Labor (DRL). EvalPartners being a voluntary coalition, all management activities are done through volunteer work and the IOCE manages projects on behalf of EvalPartners.

The overall project targets VOPEs and practicing evaluators in order to contribute to the objectives of: (1) documenting local solutions, (2) democratizing learning and evaluation, and (3) making evaluation a mainstreamed and necessary part of any decision-making process. The project period is twelve months starting from December 1, 2017. The project has four key activities to be accomplished in the project period:

- Peer-to-Peer grants to eight North-South or South-South partnerships;
- Innovation Challenge grants for three projects to pilot most viable innovations;
- Development of E-learning module on DRG;
- Development of a section on DRG in the VOPE Toolkit.

The Peer-to-Peer program and Innovation Challenge projects are already in implementation

The E-learning Program:

The E-learning Program is another pillar in EvalPartners strategy to build individual capacities around evaluation and “democratize” access to quality education on evaluation. In 2010, EvalPartners launched a web portal which attracted more than one million unique visitors and more than 4 million pages downloads between 2010 and 2015; that site hosted the EvalPartners website in addition to the e-learning program. In 2016, and in order to accommodate for the growth of EvalPartners and its numerous new activities, the e-learning program was streamlined under the new www.evalpartners.org portal in addition to an improved proprietary e-learning platform <http://elearning.evalpartners.org/>. It currently includes courses in English, French, Spanish, Arabic and Russian and has served more than 17,000 evaluators since 2010, including some 3,000 new registrants in 2016 alone. Statistics show that almost 72% of the participants in the e-learning program come from developing countries (Global South) with the remaining 28% from the Global North.

The new addition to the e-learning series will be a module on “Democracy, Rights and Governance evaluation” for professional evaluators to become technically competent on methods tools and approaches of conducting related evaluations. This will be available on the EvalPartners e-learning platform online for free.

The assignment:

The assignment includes the following tasks:

1. Understand the EvalPartners existing e-learning modules content, structure and presentation.

2. Conduct desk review of existing literature on Democracy, Rights and Governance evaluation and extract necessary content for the e-learning module. IOCE/ EvalPartners can refer some of the available materials through the donor United States Department of States.
3. Analyze Peer-to-Peer projects and Innovation Challenge projects supported under the USDS grant and extract experience gained through them. The project reports are available for the consultant to read and it is also possible to have virtual consultation meetings with the project partners to extract further information.
4. Conduct consultation meetings with EvalPartners Executive Committee members and USDS Project Steering Committee members to get inputs for the e-learning module.
5. Prepare the draft outline of the learning module and present it to the Project Coordinator and the Project Steering Committee for feedback. Incorporate feedback and prepare the draft script of the e-learning module for the feedback.
6. Incorporate feedback and prepare the revised the e-learning script for final feedback.
7. Test the e-learning module with a sample of participants
8. Finalize the e-learning module
9. Liaise with the EvalPartners website manager to upload the module on web platform.
10. Make any revisions if any after uploading on the web platform

Time frame:

The assignment starts on 1st July 2019. The draft outline of the e-learning module together with the draft script should be ready by 31st August for review. The second draft is expected on 21st August. The final draft should be submitted on 10th September. The consultant to work with the website manager to upload the module by 30th September. The e-learning module will be available for public access by 15th October. The consultancy ends on 31st October 2019.

Qualifications of the consultant:

Individual consultants or consultancy firms can apply for the assignment.

1. Thorough knowledge and experience in evaluation
2. Knowledge and experience in evaluation of Democracy, Rights and Governance initiatives
3. Familiarity with changes in the evaluation field and global trends in the evaluation field
4. Experience in developing e-learning modules
5. Experience in teaching evaluation
6. Familiarity with EvalPartners and networks is an added advantage

How to apply:

Please send your applications (CV, cover letter and the proposed consultancy fee for the assignment) to lynn@ioce.net with copy to coordinator@evalpartners.org by 6th June 2019. The selected candidate will be notified by 18th June. The consultant is expected to start the work on 1st July 2019.