Mobility Grant Scheme (MGS) for Evaluators 2016 – 2017
First round call for applications 2016

We are calling applications from eligible evaluation professionals from Global South for participation in following events:

i. Asian Evaluation Week to be held in X'ian, China from 5-8 September

ii. European Evaluation Society Conference to be held in Maastricht, Netherlands from 26-30 September

iii. American Evaluation Association Conference to be held in Atlanta, USA from 24-29 October

The deadline for receiving applications is mid night GMT 15th June 2016. Completed applications with supporting documents will only be considered for selection. The selection results will be informed by 30th June. Please send your applications as per the format given in annex 1 to ioce@earthlink.net Any questions should be directed to the same address.

1. Introduction

With generous funding from the Government of Finland, EvalPartners is happy to launch the Mobility Grants Scheme for evaluators from ODA-eligible countries (the list of ODA-eligible countries is available at http://www.oecd.org/dac/stats/49483614.pdf).

While the majority of EvalPartners' support is tied to VOPEs from the Global South, this specific Mobility Grant Scheme (MGS) is intended to allow evaluators from the Global South to attend evaluation conferences or specialized evaluation events in the Global North as part of EvalPartners commitment to promote events organized by VOPEs from the Global North as well.

The scheme will support individual evaluators whose papers/ abstracts have been accepted by major evaluation conferences to attend these conferences and make their presentations. This will be a competitive process and applicants have to prove the importance of their

contribution and need for travel support to attend the conference, beyond any support offered by the organizers of those conferences.

Successful candidates will have also the opportunity to develop their individual capacities and will be bound to replicate the learning that they acquired in their national and regional spheres as a pre-condition for EvalPartners support.

2. Eligible events

- Professional evaluation conferences organized by regional VOPEs such as American Evaluation Association annual conference, Australasian Evaluation Society annual conference, Canadian Evaluation Society annual conference, European Evaluation Society biennial conference, …
- Professional evaluation conferences organized by national VOPEs that are based in the Global North (ie national chapters of AEA, AES, CES and EES who also hold regular or special conferences)
- Specific events (such as trainings, seminars, think-tanks, collaborative learning workshops) and conferences recognized and/or announced by EvalPartners/IOCE that are deemed eligible under this grant scheme, and where organizers are offering a special arrangement/discount for bursaries supported by EvalPartners.
- Regional conferences and events supported by EvalPartners under different support modalities (for example the conferences of regional VOPES who are based in the Global South or conferences and meetings linked to the P2P projects) are not eligible for the Mobility Grant Schemes.

3. Eligible Expenditure

This scheme allows a maximum of USD 2,000 per applicant if no other support is available from other sources. Support can include:

i.   International air ticket on most direct, cheapest economy class. The air ticket will be purchased by IOCE directly through the secretariat. In case of traveler opt to purchase the ticket, the cost of cheapest airfare available to IOCE will be reimbursed.

ii.   Domestic travel by air or train (cheapest economy class for air travel, second class travel by train)

iii.   Moderate Accommodation (the traveler to book accommodation) for the exact period of the conference. For example, if a conference is held over 3 days, grantees can claim a maximum of 4 nights

iv.   Conference registration

v.   Airport transfers (maximum up to USD 100 for four terminals if it involves air travel)

Any amount in excess of USD 2,000 should be covered by the applicant.

4. Ineligible expenditure

i.   The visa and cost of it is a responsibility of the traveler
ii.   Costs of pre/post workshops and associated accommodation
iii.   Any other costs will not be considered for grants

IOCE-EvalPartners encourage potential applicants to apply for matching funding from organizers (for example waiving the registration fees). In this case this grant will provide support to cover costs not covered by organizers or other sources.

5. Application Criteria:

Applicants who fulfill following criteria are invited to submit applications as per the format given in the annex 1:

i.   Be a national of a ODA eligible country. List of ODA countries are available http://www.oecd.org/dac/stats/documentupload/DAC%20List%20of%20ODA%20Recipients%202014%20final.pdf
ii.   Be a current member of a verified VOPE (please check the IOCE database http://www.ioce.net/vope-registration, if your VOPE is not registered in the database please register it before submitting the application)
iii.   Accepted a paper submitted to the event related to the travel
iv.   Age between 24 and 55.
v.   Applicants can benefit from this grant scheme once in 2016-2017
vi.   Have letter of support from VOPE/EvalPartners network on level of activity
vii.   Secure at least 70 points in the selection points system below.
viii.   Be willing to commit to preparing an acquittal report and participating in follow-up activities.
ix.   EvalPartners Management Group members, network leaders, co-chairs are also eligible to apply for grants if they fulfill above criteria.

6. Grants approval and disbursement process:

- The grants will be managed by IOCE according to IOCE financial regulations and donor requirements.
- Applications should be sent to IOCE three months before the start date of the conference/ event.
- Results will be notified within 2 weeks from submitting the application.
- Once the selection is completed, IOCE will send an official letter to the recipients with logistical information.

- IOCE will purchase the air tickets directly and disburse 70% of the estimated costs (up to a maximum total of USD 2,000). The remaining balance will be transferred upon receiving the boarding passes and the other invoices associated with the grant.

7. Selection process:

The selection will be done by an independent committee designated by IOCE as per the below points system. For items 5 and 6, an email of support or liaison with VOPE/EP network leader is required.

#	Criteria	Maximum Score/100	Considerations for selection
1	Accepted paper or panel on the main program of an evaluation conference in the Global North	40	Lead authors/panel facilitators get full score
2	Country/region of origin	10	Least developed or low income countries & territories = 10 Lower middle income = 8 Upper middle income = 6
3	Age	10	25-35 years = 10 35-45 years = 7 45-55 years = 5
4	Alignment with EvalPartners priorities	20	Papers reflecting on the application of EvalAgenda'2020, the theme of one of EvalPartners networks (Evalgender+, EvalYouth, EvalSDGs, EvalIndigenous, parliamentarians or professionalization of evaluation)
5	Active member of national/ regional/ international and thematic VOPEs	10	Letter of recommendation of the Head/Chair of the VOPE is needed
6	Active member of a EvalPartners network/ taskforce	10	Letter of recommendation from the Co-chairs of the network is needed
	Total	100	

Applicants will be selected from the highest scored applicant in the eligible list up to a number of applicants can be supported for the particular event. The number of applicants can be

supported for an event will be decided by EvalPartners Executive Committee depending on the funds availability, strategic importance of the event, outcome of the participants' contribution.

8. Grant Acquittal

The recipient must submit a brief report with presentations, session plans, workshop agenda attached to it once the event is over. EvalPartners is planning to organize webinars to share the experiences of most successful recipients.

The recipient has to submit all the supporting documents to the IOCE secretariat within two months of the end of the event (scan of all documents and then originals by post). The remaining balance of the grant will be processed within a maximum of two weeks after receiving the scans of the supporting documents.

Application Form

1. Name:

2. Email address:
3. Telephone/ Skype:

4. Country of nationality:		5. Are you a dual citizen, if yes 2nd citizenship?	
6.Country of residence:		7.Date of birth:	

8. Please tell us a bit about yourself and your work in evaluation (max 300 words)

9. Your VOPEs membership (national, regional, thematic) including your current role and contribution (please attach a letter from the VOPE leader explaining your role and contribution)

VOPE name	Current role	Contribution

10. Name of the event you are planning to attend and for which you are seeking EvalPartners support

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11. Title and short summary of your paper/panel

Title of paper or panel		Your contribution (author, co-author, panel chair, etc…)	
Short summary (maximum 300 words) of the paper or panel			

12. Please explain how the panel or paper is aligned with the EvalPartners priorities (Papers reflecting on the application of EvalAgenda'2020, the theme of one of EvalPartners networks (Evalgender+, EvalYouth, EvalSDGs, EvalIndigenous, parliamentarians or professionalization of evaluation):

13. Involvement in EvalPartners Networks (a letter from the network leader/ Co-chair is needed)

Network/ TF	Involvement/ Your role	Significant contributions

14. Please explain how do you intend to benefit your national/regional VOPE through the opportunity offered to you by EvalPartners (no words limit, we believe that this is a very important outcome of the Mobility Grant Schemes

15. Cost indication:

Category	Cost	Support from organizers or other sources	Support request from this grant scheme
Air ticket/ train ticket bus ticket (please mention departure and destination cities)			
Accommodation			
Registration fees			
Airport transfers			
Visa fee			
Other			
Total			

16. Any other information that might help us answer favorably your application:

Date: Signature: